

5 Specialist Training and Skills (including languages, keyboard skills etc.)

Year	Organising Body and Title	Brief description of Course content	Certificated YES NO	

6 Other relevant Training Courses completed (including one-day courses)

Year	Organising Body and Title	Brief description of Course content	Certificated YES NO	

7 Employment History: Please list your employment history (including voluntary, holiday, home-based, part time) starting with your present or last employer since completing full time education. Provide details of any gaps in your employment history in a covering letter explaining length of time and reason for unemployment. Please provide full contact details of previous employers.

Name & address of employer	From	To	Job title and brief description of duties and responsibilities	Rate of pay at leaving date	Reason for leaving

8 Together with the job profile and the skills, knowledge, experience and achievements you have gained during your previous employment, summarise how you feel your experiences are relevant to your suitability for the role you are applying for (continue on separate sheet if required).

9 Period of Notice in current employment? _____

10 Do you have you any holidays booked? Yes No
If 'Yes' please give dates: _____

11 Leisure interests and hobbies:

15 Health Statement:

After completing the above job application, I hereby confirm that I am physically and mentally able to perform all the requirements for the job applied for and will disclose any medical information relating to my ability to work as expected at time of interview

16 Recruitment:

Employees will be recruited based on their qualifications and experiences to do the work to be performed, regardless of sex, sexual orientation, marital status, race, colour, ethnic or national origin, religion or belief, political opinion, age, disability and union membership status. However, before any firm offer of employment is confirmed you will be required to complete a Criminal Records Declaration.

We comply with the Data Protection Laws in the United Kingdom and take all reasonable care to prevent any unauthorised access to your personal data. We have a responsibility to keep your information confidential and will only use it for the purposes of recruitment and employment. Your personal information will not be passed to any third party without your consent or lawful excuse.

Any offer of employment by will be subject to receipt of References and a Disclosure & Barring Service Enhanced Check (and when necessary, Registration with the Independent Safeguarding Authority).

17 Statement of Truth:

It is understood that any offer of employment will be made on the condition that the above information is true to the best of my knowledge and belief. I accept that if I am offered and accept employment and it subsequently emerges that I have deliberately provided false information then this may result in my dismissal. I also expressly consent to you contacting the various educational and / or training organisations I have attended for the purpose of verifying the information that I have provided in this form.

Signed: _____

Dated: _____

Do you have any relatives, friends or known associates working for KTM Care Ltd?

Name: _____

Relationship: _____

Name: _____

Relationship: _____

Name: _____

Relationship: _____

This Application Form will be destroyed should your application be unsuccessful